

## MPTAC Central Student Assistance Bursary Rules

### 1. Eligibility

THIS IS NOT A CONTEST.

Legal residents of Manitoba or Saskatchewan who are currently enrolled (or accepted to be enrolled) at a post-secondary institution and who currently work or have worked at a member theatre in good standing of MPTAC Central (the "Association") for a minimum of one (1) year within the past six (6) months are eligible to apply for the bursary. Children or grandchildren of an individual who currently works or who has worked at a member theatre for a minimum of three (3) years, within the past six (6) months (or has retired from a career in the industry and was employed for at least five (5) years prior to retirement are also eligible. (For the purpose of our bursary, employment includes volunteer work at not-for-profit movie theatres.)

### 2. How to Apply

Applicants are required to complete the bursary application form which is available on our website. You will be asked to provide your first and last name, street address, city, province, area code, phone number, e-mail addresses and all other details as listed on the application and requested in this document.

You will also be asked to:

1. Explain your educational costs and why you require financial assistance;
2. Provide details of any volunteer service activities (with dates);
3. Tell the judges (in no less than 350 words) about yourself, about your career goals, and how the bursary money will help you achieve those goals; and
4. Provide a minimum of one (1) letter of reference (not from an immediate family member).

Financial information (question 1) should include current year school costs and any accumulated school debts. And, also how you are currently paying for those costs: including any other grants, scholarships and bursaries that you are or will be receiving.

Applications will be judged on the following criteria:

- Inclusion of all the information requested
- Clarity of communication
- Essay structure, grammar and spelling
- Applicant's financial need and community service

Entries sent electronically must be received by the closing date of the application period designated below. Entries sent by Canada Post must be post-marked before the closing date, and received no later than two days after the closing date. By applying for the bursary award, the applicant consents to the release of his/her name and image in association with promoting this bursary and the Association.

All entries become the property of the Association, and will not be returned to entrants. Incomplete or illegible entries are void. All entries will be securely destroyed after the award is claimed and released.

### 3. Application Period

Applications will be accepted from January 1 until May 15, 2020. All applications must be received by May 15, 2020 at 6 p.m. Central Daylight Time (Manitoba Time) to be included in the judging process. The Association is not responsible for late, lost, misdirected or incomplete entries. All applications should be for this bursary award and will not be kept for future bursary awards.

### 4. One (1) \$500 bursary will be awarded.

The winning applicant will be selected by a committee appointed by the Association Board of Directors. The decision of the committee will be final. Selected student awards are not final until all conditions and requirements are satisfied, including a completed application and the following:

- Confirmation of employment with a member theatre in good standing with the Association
- Confirmation from the post-secondary institution of completion of one term of study (or a completed course if program is less than a year) will be required to claim the bursary funds, which will be paid in Canadian dollars. (Confirmation must be within 1 year following or 1 year preceding the award date.)
- Bursary is not transferable, and cannot be extended. Taxes, if applicable, are the sole responsibility of the winners.
- Bursary must be accepted as awarded.

### 5. Selection Process

On or before June 1, 2020 at 6 p.m. (Central Daylight Time) a panel of judges will evaluate the applications. The odds of being awarded a bursary will depend upon the total number of eligible applications received on or before the applicable closing date. A selected entrant who does not provide the requested documentation (other than course completion) within 30 days of notification will be deemed to have forfeited the bursary and the Association shall be entitled to select a new bursary award winner from the qualified entrants. Candidates may be contacted by phone, and may be required to complete and return a release form in order to redeem their bursary award.

### 6. General Terms and Conditions

Entrants agree to abide by the terms of these Official Rules and by the decisions of the judging organization, which shall be final and binding on all matters pertaining to the Award. At the sole discretion and option of the Association, funds awarded will be paid as directed by the judges including to the student directly or to the student's account at the educational institution as provided by the student with their proof of full-time scholastic enrollment. This Award is governed by the laws of Canada. All federal and local laws and regulations apply. By entering, participants release and hold harmless the Association their respective parents, subsidiaries, affiliates, directors, officers, employees, and agents from any and all liability for any injuries, loss or damage of any kind arising from or in

connection with the Association or any prize won. Restrictions, conditions and limitations apply. The Association reserves the right not to award the bursary if in its opinion, no deserving candidates apply.

BY APPLYING FOR THIS BURSARY AWARD, YOU AGREE TO BE BOUND BY THESE OFFICIAL RULES.

#### 7. Limitations of Liability

The Association is not responsible for any incorrect or inaccurate information, whether caused by website users or by any of the equipment or programming associated with or utilized in the application process, or by any technical or human error which may occur in the processing of submissions for the Award. The Association assumes no responsibility for any error, omission, interruption, deletion, defect, delay in operation or transmission, communications line failure, theft or destruction or authorized access to, or alteration of, entries. The Association is not responsible for any problems or technical malfunction of any telephone network or lines, computer on-line systems, servers or providers, computer equipment, software, failure of e-mail or players on account of technical problems or traffic congestion on the Internet or at any website or combination thereof, including injury or damage to participants or to any other person's computer related to or resulting from participating or downloading materials in this bursary program. If, for any reason, the bursary program is not capable of running as planned, including infection by computer virus, bugs, tampering, unauthorized intervention, fraud, technical failures, or any other causes beyond the control of the Association which corrupt or affect the administration, security, fairness, integrity or proper conduct of this bursary program, the Association reserves the right at its sole discretion to cancel, terminate, modify or suspend the Bursary Award Program. IN NO EVENT SHALL THE ASSOCIATION BE RESPONSIBLE HEREUNDER FOR ANY INCIDENTAL, CONSEQUENTIAL, SPECIAL OR INDIRECT DAMAGES EVEN IF THE ASSOCIATION HAVE BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES.

Good luck with your application.